



POLICIES

Registration

A \$40/Family registration fee is due at initial registration and on your family registration anniversary thereafter. This fee will be charged to your credit card at the time the front office completes the registration process.

Tuition

For New Enrollment, tuition is prorated based on the number of classes remaining in the current session. *If you would like to sign up for a future session, you must wait until at most 6 days prior to the start date to enroll. Pre-enrollment more than 6 days ahead of your start date is not allowed.*

Any classes that do not meet 4 times in a given month due to gym closures (Holiday, Special Event, Etc.) tuition will be prorated for that session.

Tuition Discounts: Tuition discounts will be applied at the time the front office completes your registration.

Sibling Discount: 5% Off lesser tuition for second sibling; 10% Off lesser tuition for third sibling; 15% Off Lesser tuition for fourth sibling; and so on...

Multiple Class Discount: 25% off lesser tuition for second, third, etc class tuition.

Payments / Drop Policy

Credit card must be entered when registering in order to enroll in a class and to be a member at Liberty Gymnastics.

At mid session, students are automatically enrolled in the same class/time for the next session and invoices are posted to your account. You can access your customer statement by clicking the link to the customer portal from the libertygymtrainingcenter.com website and following the directions to log on to your account.

Payments can be made at the front office prior to session payment due date, can be made online, or will be made automatically by the front office on the session payment due date with your credit card information submitted during enrollment.

To drop a student, login to your customer portal from the libertygymtrainingcenter.com website. Send an email through Contact Us with the drop information. Your credit card will not be charged for next month's tuition if the drop request is submitted before the session payment due date.

If class drop request is received by Liberty after the session payment due date *there is no refund.*



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A student will not be allowed to participate in class if tuition has not been paid.
A \$25 fee will be applied to all returned checks and must be paid by cash or credit card.

Make-ups

Liberty Gymnastics does not offer make up classes. A student's regularly scheduled class gives a child familiarity and consistency that allows them to build confidence and have a better overall gymnastics experience.

Transfers

Transfers are allowed during the current session. To transfer, enroll in an open class and contact the Front Desk to drop the class your student is currently enrolled in.

Membership

LGTC reserves the right to cancel a student's membership at any time.

Gym Schedule

April 19 Good Friday
May 27 Memorial Day
June 1 Liberty Championships
July 4 July 4th
September 2 Labor Day
September 21 Gypsy Meet
November 28 Thanksgiving
December 24-25 Christmas Eve/Christmas

Attire

Female gymnasts are required to wear leotards. Shorts may be worn over a leotard. Hair must be pulled back and out of the face. Male gymnasts wear shorts and a shirt or gymnastic attire. Bare feet only, no socks or shoes are allowed during workout. No jewelry, t-shirts with inappropriate sayings, tank tops or bare midriffs are allowed. LGTC is not responsible for lost or stolen items.



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Drop Off/Pick Up

We require you to park in parking spaces and walk your child into the building for drop off and pick up. Please let the office know if someone other than yourself will be dropping off or picking up your child. Do not drop off children more than 15 minutes prior to the beginning of a class. Children are to be picked up immediately after class and are not allowed to stay at the gym without parent or guardian supervision.

Late for class policy

Warm-up is an essential part of class for prevention of injury. Preschool students who are not in class within 10 minutes from start time will not be permitted to participate in that class. Recreational students who are not in class within 15 minutes from start time will not be permitted to participate in that class.

Viewing Area

Parents and visitors are allowed to observe classes from the mezzanine area. Please allow coaches to train gymnasts and refrain from distracting gymnasts, commenting or sideline coaching. Video taping is allowed; however, **flash photography is not allowed.**

No Pet

Many adults and children are allergic to pet dander. Pets are not allowed in the gym.

Photo Release

Pictures taken during classes and events held by Liberty may be used on brochures and programs. A Photo Release is included in the Registration Form.

No Obligation Try-Out Class

Trial classes are available with no obligation to sign up. If a student is not 100% happy with a trial class, there is no fee for the class. If a student decides to enroll in that class, tuition and registration, including the trial class fees, will be charged. Full payment must be made in order to obtain a spot in that class. A signed Release and Waiver Form is required before participating in a class.

Business Hours

Monday-Friday: 9:30 a.m. - 8:30 p.m.
Saturday: 9:00 a.m. - 1:00 p.m.